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|  | **NATIONAL ETHICS COMMITTEE****STANDARD OPERATING PROCEDURES** |
| **APPLICATION FORM FOR ETHICS REVIEW OF A RESEARCH PROPOSAL** | NEC Form No. | 03 |
| Version No. | 05 |
| Version Date | 27 September 2024 |

***Instructions to the Researcher: Please accomplish this form and ensure that you have included in your submission the documents that you checked in Section 3. Checklist of Documents.***

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| **General Information** |
| \*Title of Study | Click or tap here to enter text. | \*Study Site/s | Click or tap here to enter text. |
| \*Name of Proponent | Click or tap here to enter text. | Contact Information | \*Tel No: Click or tap here to enter text. |
| \*Mobile No:Click or tap here to enter text. |
| \*Co-researcher (if any) | Click or tap here to enter text. | Fax No: Click or tap here to enter text. |
| \*Email: Click or tap here to enter text. |
| \*Institution | Click or tap here to enter text. |
| \*Address of Institution | Click or tap here to enter text. |
|  \*Type of Study | [ ]  Clinical Trial (Sponsored)[ ]  Clinical Trials (Researcher-initiated) [ ]  Health Operations Research (Health Programs and Policies)[ ]  Social / Behavioral Research [ ]  Public Health / Epidemiologic Research | [ ]  Biomedical research (Retrospective, Prospective and diagnostic studies)[ ]  Stem Cell Research[ ]  Genetic Research[ ]  Others Click or tap here to enter text. |
| \*Study Site | [ ]  Multicenter (International) | [ ]  Multicenter (National) | [ ]  Single Site |
| \*Source of Funding | [ ]  Self-funded [ ]  Scholarship/Research Grant[ ] Government-FundedSpecify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  Sponsored by a Pharmaceutical CompanySpecify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Institution-FundedSpecify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \*Duration of the study | Proposed Start date: Click or tap here to enter text.Proposed End date:Click or tap here to enter text. | Proposed No. of study participants: Click or tap here to enter text. |
| \*Has the Research undergone Technical Review?  | [ ]  Yes (please attach technical review results) | [ ]  No |
| \*Were the following sections technically reviewed and approved?  | [ ]  **Title**[ ]  **Introduction**[ ]  **Background** [ ]  **Statement of the Problem** [ ]  **Significance of the study** [ ]  **Objectives**[ ]  **Literature Review**[ ]  **Conceptual Framework** [ ]  **Methodology:** [ ]  Study Design [ ]  Study Population[ ]  Recruitment Process[ ]  Study variables[ ]  Sampling: [ ]  Sampling Method[ ]  Sample Size[ ]  Data Collection and Analysis[ ]  Instruments and data collection methods[ ]  Bias[ ]  Data Analysis[ ]  **Ethical Consideration**[ ]  **Other attachments** |
| \*Has the Research been submitted to another ERC? | [ ]  Yes  | [ ]  No |
| **Brief Description of the study** |
|  |
| **Checklist of Documents** |
| **Basic requirements:**[ ]  Letter request for review[ ]  Endorsement/Referral Letter[ ]  Foreign Institutional Ethics Review Approval (if applicable)[ ]  Full proposal / study protocol[ ]  Technical Review Approval with Summary of Technical Review Recommendations and how they were addressed. [ ]  Curriculum Vitae of Researcher/s[ ]  Informed Consent Form [ ]  English version [ ]  Filipino version [ ]  Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ] Assent Form (if applicable) [ ]  English version [ ]  Filipino version [ ]  Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Supplementary Documents:**[ ]  Questionnaire (if applicable)[ ]  Data Collection Forms (if applicable)[ ]  Product Brochure (if applicable)[ ]  Philippine FDA Marketing Authorization or Import License (if applicable)[ ]  Permit/s for special populations (please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Others (please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Accomplished by:** |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Name and Signature** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date** |